



ILLINOIS STATE
UNIVERSITY
University Housing Services



WELCOME TO

Cardinal Court

WE HAVE AN APP FOR THIS!



Illinois State University App

IllinoisState.edu/App

Download the official Illinois State University App for free from the App Store or Google Play Store and search for the Move-In Guide for maps, directions, and more!

SIGN-UP PROCESS

Move in for Cardinal Court will take place Wednesday, August 3, through Sunday, August 21. As a Cardinal Court resident, you will sign up for a specific move-in time. A link to the online appointment system is available at Housing.IllinoisState.edu and was previously sent to your Illinois State University email account.

PACKING

What to bring:

- Alarm clock
- Bathrobe
- Bedding
- Cleaning supplies
- Computer
- Cookware
- Cutlery
- Desk lamp (no halogen lamps or bulbs permitted)
- Dishes
- First aid kit
- Garbage can
- Groceries
- Headphones
- Iron
- Ironing board
- Shower curtain
- Toilet paper
- Towels
- Umbrella

What's nice to have:

- Bathroom mats/rugs
- DVD player/stereo
- Room decorations
(holes may not be put in walls)
- Small appliances (toaster, coffee maker, etc.)
- Storage containers
- Television

What to leave at home:

- * Alcohol
- * Bottle or can collection
- * Candle warmer
- * Candles/wick lamps/incense
- * Cinder blocks
- * Curtains/draperies/blinds
- * Electrical lighted window or wall art
- * Grill (any type)
- * Halogen bulbs and lamps
- * Hoverboards/battery operated scooters
- * Pets, except fish
(nothing larger than a 10-gallon tank)

Download the Move-In Guide in the Illinois State University App for complete lists. Be sure to talk with your roommates to coordinate shared items.

Note: The more belongings you have, the longer the move-in process will be. Plan to bring just what you need until you return home again. There will be other opportunities (such as Labor Day) to bring more belongings to campus. For example, winter clothing will not be needed for at least another month and a half.

PRO-TIP:

Bring your own cart to help shorten your move-in wait!



ABOUT YOUR APARTMENT

Room and roommate assignment

Beginning Friday, July 22, you can view your room assignment in the Housing/Dining Portal. This includes your building name and room/apartment number, room type, and floor. If you have a roommate(s), their contact information (if published) will also be listed. Before you arrive on campus, browse the Roommate Bill of Rights so you can experience a smooth transition to residential life. Housing.IllinoisState.edu/StudentLife/Roommates.

Room changes

Once assigned, room/apartment changes typically may not be made until the following academic year. Requests for current-year changes are viewed by residence hall and occupancy management staff and decisions are made based on a number of factors including, but not limited to, space availability and eligibility qualifications. Requests for room/apartment changes will not be considered until after the first 10 days of classes. Questions regarding room/apartment changes should be directed to the apartment complex coordinator.

Apartment furnishings

Cardinal Court apartments are fully furnished and mini blinds are included on all windows. The living room has a couch, end table, coffee table, side chair, and TV stand. The bedrooms have one of the following for each student: bed, dresser, desk, chair, and night stand. Beds have room for storage underneath, but may not be lofted. Single beds in shared bedrooms may be bunked. Full-size beds are provided in single rooms.

The kitchens have stools and all major appliances including a dishwasher, microwave, stove, and a refrigerator with an ice maker. Residents will provide their own dishes, cookware, cutlery, small appliances, and cleaning supplies.

Contract cancellations

Requests for cancellation must be submitted in writing to Illinois State University, University Housing Services, Campus Box 2600, Normal, IL, 61790-2600, faxed to (309) 438-8866, or scanned and emailed to Housing@IllinoisState.edu. Cancellation requests must include the student's signature, University Identification Number (UID), and the reason for cancellation. Notification to other university offices does not terminate the contract. **IMPORTANT: Depending on the date you cancel, charges and fees may apply. Please review cancellation dates and information on the Housing website.**

2016–2017 room rates

Visit Housing.IllinoisState.edu under “Housing Contracts” for 2016–2017 room rates.



SUGGESTED CLEANING SUPPLIES

- Bathroom cleaner
- Broom
- Cleaning cloths
- Dish soap
- Dishwasher detergent
- Dust pan
- Duster
- Kitchen cleaner
- Kitchen wipes
- Mop
- Paper towels
- Scrubber
- Sponges
- Toilet plunger
- Vacuum

Mailing address

Your Name
 (Room #) Cardinal Court,
 (First letter of building)
 700 Gregory Street
 Normal, IL 61761-1592

WORK WITH HOUSING!

We are hiring front desk managers and tour guides. Join our team and get the opportunity to work in your own living space. Find more information at Housing.IllinoisState.edu.

WHAT YOU SHOULD KNOW

Some of the most frequently requested information about apartment living is summarized below. Please see Housing.IllinoisState.edu for additional information.

Apartment access

You will need to swipe your student ID to enter your building. You will only have access to your building.

Leisure and educational resources

Cardinal Court includes a fitness center, study areas, and cable TV outlets in all rooms. You must bring your own TV cable cord.

Internet

All units include wired and wireless Internet access. You must bring your own ethernet cable. Additional information is available at ResNet.IllinoisState.edu or by calling (309) 438-8334.

Laundry

Washers and dryers are available within Birch and Fir units. Community laundry rooms are available in Cypress, Dogwood, and Evergreen and cost \$1.10 (paying with Redbird Card) or \$1.25 (coin). They are equipped with Laundry View, an Internet application that

allows you to monitor the status of washers and dryers at laundryview.com. You may use coins or your Redbird card for washers and dryers. Residents must provide their own laundry supplies.

Community Center

The Community Center features a fitness center, Subway restaurant, gymnasium, game area, small theater room, meeting rooms, staff offices, resident mailboxes, and reception desk. There are also outdoor basketball and sand volleyball courts.

Alcohol

Like in the residence halls, Cardinal Court is a dry complex. Possession or consumption of alcohol is not allowed on the premises, regardless of age. Those who violate this policy place their academic standing in jeopardy.

Trash and recycling

Dumpsters and recycling receptacles are located outside each residential building. Residents are responsible for regularly removing trash and recycling from their apartments.



#RedbirdMoveIn

Share your Redbird move-in experience on Twitter, Facebook, and Instagram!

ONLINE MOVE-IN SIGN UP PROCESS

Cardinal Court residents will be asked to select individual move-in appointments online. Thirty-minute time slots will be available August 3–August 21 from 9 a.m.–6 p.m. A link to the appointment website will be available in mid-June on the Housing website so residents can begin selecting their move-in time. To ensure the best move-in experience, all Cardinal Court residents are expected to schedule an individual move-in appointment.

DIRECTIONS

As there are planned street closures, please rely on these directions rather than directions from GPS or other mobile devices. Don't forget to download the Move-In Guide in the Illinois State University App to have all directions at your fingertips.

ARRIVING ON I-55 FROM THE SOUTH

(St. Louis, Springfield, etc.)

- Take I-55 North to exit 165A-Main Street
- Turn right (west) onto Gregory Street
- Turn right into entrance for Cardinal Court

ARRIVING ON I-55 FROM THE NORTH

(Joliet, Chicago area, etc.)

- Take I-55 South to exit 165-Main Street
- Turn left (south) onto Main Street
- Turn right (west) onto Gregory Street
- Turn right into entrance for Cardinal Court



REDUCE. REUSE. RECYCLE!

Please use the recycle bins available outside to dispose of your moving boxes. This contributes to University Housing's initiative to go green and create an environmentally conscious community.

DIETARY CONCERNS?

Campus Dining is here to help! Consider contacting our registered dietitian before you arrive on campus to discuss your needs. Call (309) 438-8351 or visit Dining.IllinoisState.edu.

TIPS FOR DINING ON CAMPUS

Where should I eat?

Your meal plan allows you to eat anywhere on campus, and there are a variety of options. Head to Marketplace at Linkins for the Mongolian Grill during lunch. Maybe you have class in the State Farm Hall of Business—grab a sandwich at the Business Bistro. Explore all of what Campus Dining Services has to offer.

What are the hours?

The dining centers offer meals from 7 a.m. to 10 p.m. throughout the week with slightly abbreviated hours on the weekend, so you can enjoy meals and snacks throughout the day.

Choose the time that works best with you. Usually it'll be busier during normal meal times; typically noon for lunch and 6 p.m. for dinner. Peak dining rushes during the week typically occur right after class gets out. Avoid lines by waiting about 15 minutes after classes end. Run an errand, drop your bag off in your room, check your email, or make a phone call.

Why is there a line?

Some venues may be busier at a particular time of day, on a certain day of the week because more students have classes, or during a special event when visitors are on campus. Here are some estimated wait times you may expect when lines are present:

DINING CENTERS

- At Watterson Dining Commons, the line at the door can often stretch down the stairs just after class gets out, but it moves fast. From the bottom of the stairs to the cashier, the wait is about 5 minutes.
- Lines within the dining centers can also be long, especially when popcorn chicken is being served; rarely will you wait more than 5 minutes.

RETAIL LOCATIONS

- Lines at Einstein Bros. Bagels in the Bone Student Center do not typically exceed a six- to seven-minute wait.
- The McAlister's Deli line often stretches from the counter to the entrance. Expect about a 12-minute wait.
- During peak times, Campus Dining is committed to accommodating the increase in guests and continues providing an enjoyable dining experience for everyone.



CAMPUS DINING SERVICES

Meal plan costs and flex dollar amounts

Below are the proposed meal plan rates for the 2016–2017 academic year as approved by the Board of Trustees.

MEAL PLAN	TOTAL COST <i>per semester</i>	FLEX DOLLARS <i>per semester</i>
7-Day Unlimited	\$2,258	\$267
5-Day Unlimited	\$2,148	\$404
19-Meal Traditional	\$2,307	\$380
14-Meal Traditional	\$2,180	\$490
225 Block	\$2,072	\$343
225 Block PLUS	\$2,147	\$418
150 Block	\$1,399	\$227
150 Block PLUS	\$1,475	\$302
100 Block	\$981	\$184
100 Block PLUS	\$1,056	\$259
50 Block	\$587	\$167
50 Block PLUS	\$663	\$242

Meal plan changes

The deadline to change your meal plan selection online is **Tuesday, September 6**. Access the Housing/Dining Portal to make updates.

Cancellations

Written requests for cancellation, including the meal plan participant's signature, must be addressed to:

Illinois State University
Campus Dining Services
Attn: Meal Plan Coordinator
Campus Box 2610
Normal, IL 61790-2610

Notification of cancellation to other university offices or departments will not be accepted as a notice of a participant's intent to terminate the contract. Please review the Meal Plan Contract Terms and Conditions, email CampusDining@IllinoisState.edu, or call (309) 438-8351 for additional information.

Accessing your meal plan

To access your meal plan, you will need to have your Redbird ID with you. Your plan type and flex dollars are accessed with this card. Each time you enter a dining center or pay for food with flex dollars, your Redbird ID will be swiped.

Dining center menus

Visit Dining.IllinoisState.edu throughout the semester to view upcoming daily menus and nutritional information for both dining centers.

Monitoring your meal plan

Throughout the semester, you are encouraged to monitor your meal plan and flex dollar balance to make sure you are getting the most value out of the meal plan you have selected. Log in to Go.IllinoisState.edu to see your plan balances.

Payment policy

Campus Dining Services accepts flex dollars, Redbird dollars, and credit/debit cards at our dining centers, Starbucks (coming soon) in the Student Fitness Center, the Business Bistro in the State Farm Hall of Business, Einstein Bros. Bagels in Milner Library, and Airport Lounge in Centennial. Cash is not accepted at those locations. All locations within the Bone Student Center as well as Subway restaurants in residential areas accept cash.

Getting to the dining centers

View bus schedules at Parking.IllinoisState.edu to plan your trip to Marketplace at Linkins or Watterson Dining Commons.

Optional meal plan

Since your apartment is equipped with a full kitchen, a meal plan is optional. If you wish to select a meal plan, make a selection by August 22 to allow you the maximum number of options.

MEAL PLAN ACTIVATION

Your meal plan will be available starting at 11 a.m. on Wednesday, August 17. Opening dates and hours of operation (Wednesday, August 17–Saturday, August 20) are listed below.

Wednesday, August 17

Watterson Dining Commons and Marketplace at Linkins:
11 a.m.–8 p.m.

Thursday, August 18– Saturday, August 20

Both dining centers: 7 a.m.–8 p.m.

Both dining centers will begin regular hours of operation on Sunday, August 21. Go to Dining.IllinoisState.edu to view regular hours of operation.

VISIT US ON FACEBOOK AND TWITTER!

Go to [@DiningILState](https://twitter.com/DiningILState) on Twitter or Dining.IllinoisState.edu/Facebook for the most up-to-date special meal events and dining information



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IllinoisState.edu/App

Download the official Illinois State University App for free from the App Store or Google Play Store and search for the Campus Dining Guide for menus and dining location hours.

DEAR (FIRST_NAME):

University Housing Services and the Association of Residence Halls (ARH) welcome you to Illinois State University. This newsletter contains important information to help your move-in go smoothly. **Please read it carefully.**

Once you're here

Many resources are available if you need assistance as you get settled into your home away from home. Staff work and live in each hall and are here to assist you with your transition to university life. Your housing area's front desk is open 24 hours a day and can assist you in connecting with a live-in hall staff member to help with any questions or concerns. You can also contact the central Housing office, 8 a.m. to 4:30 p.m., Monday through Friday, at (309) 438-8611 for assistance.

Not only do you have Housing Staff to assist you, you also have ARH. This student group acts as a resource for guidance and support as well as:

- Serves as the voice of residence hall and Cardinal Court students, representing students' views on a variety of topics
- Provides campus-wide programming for all on-campus residents
- Provides services to students such as move-in assistance and care packages

- Works with Campus Dining and University Housing to develop university policy in and around the residence halls and Cardinal Court
- Serves as the umbrella organization for the Area Governments and Diversity Coalitions

If you're interested in getting involved or learning more about what ARH has to offer, visit ARH.IllinoisState.edu or check them out on Facebook. (Search *Association of Residence Halls*.)

This year will bring opportunities for you to gain independence and rely on your critical thinking skills. We will encourage and support you as you pursue your academic goals!

We're happy you chose Illinois State University. Have a great year.

With Redbird pride,
Stacey Mwilambwe, *Director of University Housing Services*
Ryley Krausen, *ARH President*
Magalie Baker, *ARH Vice President*

STATE
YOUR PLACE.



This document is available in alternative formats upon request by contacting University Housing Services at (309) 438-8611.
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