



# UNIVERSITY HOUSING SERVICES

*Illinois State University*

University Housing Services  
Campus Box 2600  
Normal, IL 61790-2600  
Phone: (309) 438-8611  
Fax: (309) 438-8866

## RESPONSE REQUIRED BY MAY 27, 2025, AT 4:30 P.M.

There are no cancellation fees associated with the cancellation of your housing contract. University College notified our office that you have been academically dismissed from Illinois State University. However, as explained in your dismissal communication, you have the option to submit a petition for reinstatement. For information regarding your academic standing and the reinstatement process, contact University College at (309) 438-3217 or refer to the email sent to you regarding your dismissal.

Academic dismissal will constitute a cancellation of your housing contract for the 2025-2026 academic year. Therefore, you MUST PRINT, COMPLETE, AND RETURN THIS LETTER to inform us if you would like our office to keep your housing contract active while you petition for reinstatement or if you want to cancel your contract at this time. **There are no cancellation fees associated with the cancellation of your housing contract.**

You must complete and return this letter to our office by May 27, 2025, at 4:30 p.m. Your signature is required. Please fax, mail, or attach via email to University Housing Services, Attention: Academic Dismissal: Housing@IllinoisState.edu.

NAME: \_\_\_\_\_ UID#: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

UNIVERSITY HOUSING ADDRESS: \_\_\_\_\_

STUDENT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

- ☐ **I am submitting a petition for reinstatement.** DO NOT cancel my housing contract for the 2025-2026 academic year until the Reinstatement Committee makes their decision at their May meeting. (The deadline to petition for reinstatement is May 27, 2025, by 4:30 p.m.) If you are denied reinstatement, your housing contract will be canceled, and you will not have a room for the 2025-2026 academic year. You will not be charged a cancellation fee. (If you are reinstated, your contract will remain active.)
- ☐ **I am NOT submitting a petition for reinstatement.** Cancel my housing contract for the 2025-2026 academic year. (Since you are ineligible to attend the University, we will release you from your housing contract without a contract cancellation charge.) There will be no cancellation charges associated with canceling your housing contract.

**PLEASE NOTE: THIS LETTER MUST BE RETURNED TO UNIVERSITY HOUSING SERVICES VIA FAX, MAIL, OR ATTACHED VIA EMAIL  
BY MAY 27, 2025, AT 4:30 P.M.**